

## HOW TO CREATE AN ACCOUNT IN THE MEMBERS' AREA OF MHE'S NEW WEBSITE?

• <u>STEP 1:</u> At the top right of the website click on "LOG-IN" :



• <u>STEP 2</u>: Once in the members' area, click on <u>"register an account"</u>

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News	
SMF - Just Installed!	
Mhe - Members area	
Warning!	
Only registered members are allowed to access this section. Please login to row or <u>register an account</u> with N ve - Members area.	
🖲 Login	
Username:	
Password:	
Always stay logged in:	
Login	
ttps://mhe-sme.org/members-area/index.php?action=register Forgot your password?	

## • <u>Step 3:</u> Accept the terms of agreement

MF - Just Installed!		
the - Members area / Register		
egistration Agreement		
You agree, through your use of this forum, that you wi hreatening, invasive of a person's privacy, adult mate you own the copyright or you have written consent fro orbidden on this forum.	i not post any material which is false, defamatory, inaccurate, abusive, vuig ial, or otherwise in violation of any International or United States Federal la n the owner of the copyrighted material. Spam, flooding, advertisements, cl	iar, hateful, harassing, obscene, profane, sexually oriented, w. You also agree not to post any copyrighted material unless hain letters, pyramid schemes, and solicitations are also
Note that it is impossible for the staff or the owners of esponsible for the content contained within. We do no and ont encessarily the views of this forum, its staff, it noderator of this forum immediately. The staff and the eccessary. This is a manual process, however, please well.	his forum to confirm the validity of posts. Please remember that we do not it warrant the accuracy, completeness, or usefuness of any information pre- subsidiaries, or this forum's owner. Anyone who feels that a posted messa owner of this forum reserve the right to remove objectionable content, within realize that they may not be able to remove or edit particular messages im anyone the statement of the stat	actively monitor the posted messages, and as such, are not sented. The posted messages express the views of the author age is objectionable is encouraged to notify an administrator or in a reasonable time frame. If they determine that removal is mediately. This policy applies to member profile information as
You remain solely responsible for the content of your taff, and its subsidiaries. The owners of this forum als egal action arising from any situation caused by your	osted messages. Furthermore, you agree to indemnify and hold harmless t o reserve the right to reveal your identity (or any other related information o use of this forum.	the owners of this forum, any related websites to this forum, it collected on this service) in the event of a formal complaint or
You have the ability, as you register, to choose your us assword out to another person except an administrat ecommend you use a complex and unique password	ername. We advise that you keep the name appropriate. With this user acc or, for your protection and for validity reasons. You also agree to NEVER us for your account, to prevent account theft.	count you are about to register, you agree to never give your se another person's account for any reason. We also HIGHLY
after you register and login to this forum, you will be a letermines to be inaccurate or vulgar in nature will be	ole to fill out a detailed profile. It is your responsibility to present clean and a removed, with or without prior notice. Appropriate sanctions may be applica	accurate information. Any information the forum owner or staff able.
Please note that with each post, your IP address is re- iolation of this agreement.	orded, in the event that you need to be banned from this forum or your ISP	contacted. This will only happen in the event of a major
Also note that the software places a cookie, a text file n/out. The software does not collect or send any othe	containing bits of information (such a group of the password), in yo form of information to pair computer.	our browser's cache. This is ONLY used to keep you logged
5	l accept the terms of the agreement.	
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- <u>Step 4:</u> fill in the registration form
- <u>TIP</u>: For your username, indicate your name, surname and organisation example: opheliemartinMHESME
- You can allow (or not) other members to send you emails

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News	
SMF - Just Installed!	
Mhe - Members area / Register	
Registration Form	
Required Information	
Username:	opheliemartinMHESME
Email:	opheliemartin@gmail.com
Allow users to email me:	
Choose password:	······································
Verify password:	······································
Verification	
	ster to the lefters / Request another image
Н	Type the letters shown in the picture:
	Register

- Step 5: You have now registered, that was easy 🕑
- you should have received an email of confirmation
- you can now visit the member area and download material from events, administrative documents, information about reimbursements etc.
- you can also start forum discussions with fellow members!

Enjoy your visit! The MHE Team