

MENTAL HEALTH EUROPE IS LOOKING FOR A DIRECTOR

[Mental Health Europe](#) (MHE) is recruiting a Director for its secretariat in Brussels.

Purpose of job: To design, develop and lead the implementation of the organisational strategy of MHE in line with the vision and mission of the organisation.

The function includes the following responsibilities:

- Implementation as Chief Executive Officer of the organisation's strategy: Preparing, monitoring, reporting and coordinating the agreements, work programmes and projects
- Managing the employed staff
- Preparing and managing the annual budgets
- Planning and coordinating the organisation of events, policies and activities
- Working with, providing organisational support and reporting to the Board, which is elected from the membership
- Working with the Executive Committee
- Representing and promoting Mental Health Europe towards external actors
- Representing Mental Health Europe at conferences and meetings
- Developing funding strategies towards a solid financial base
- Developing and supporting the MHE membership
- Everyday financial and administrative management

Requirement for the position:

QUALIFICATIONS

It is essential that candidates be of graduate calibre. A qualification to degree level or equivalent involving social science, health, public administration, law or other relevant discipline is desirable.

EXPERIENCE

- Experience in the mental health field as a practitioner, policy maker or advocate is highly desirable.
- Experience of working for a regional, National or international NGO is desirable.
- Experience of working with public authorities and other stakeholders at a very senior level is essential.
- Experience in commissioning research is desirable.
- Experience in management is essential.
- Experience of project delivery is highly desirable.
- Experience of managing an alliance/network is highly desirable.

KNOWLEDGE

- Understanding of the development and implementation of EU-wide policies, strategies and systems is desirable.
- Knowledge of the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) is highly desirable and understanding of and commitment to the social/human rights model of disability is essential.
- A wide-ranging understanding of mental health issues (*including recovery, human rights and the need for the transition from institutional to community-based services*) is essential.

- An understanding of the policy process and of the main institutions, agencies and social structures relevant to mental health, human rights and social justice in Europe is desirable.
- Understanding of and commitment to the psychosocial model of mental health, including the principles of “recovery” within mental health is essential.
- An understanding of the principles and practice of quality management is desirable.

SKILLS/QUALITIES

- Will be able to demonstrate high levels of communications skills; leadership; analysis and planning; negotiation; project management; change management; the line management of staff.
- Will have excellent presentational and public speaking skills.
- Must be able to communicate clearly in writing and present complex information and arguments with similar clarity.
- Must be approachable, supportive, able to work on own initiative and as a member of a team.
- Computer literacy is essential.
- Must be able to communicate fluently in English.
- Communication skills in other languages (particularly French and/or Dutch) is desirable.

WHAT WE OFFER

- A full-time permanent position
- Work in a friendly, creative and constructive office environment in the heart of the Brussels EU district in a small, dynamic and International team
- Salary depending on experience but following MHE’s salary scale
- Remuneration package: hospitalisation insurance, lunch vouchers, contribution to public transport costs, pension insurance scheme
- MHE is an equal opportunities employer

The position implies many meetings within Europe and the candidate must therefore be willing to travel regularly and to occasionally work uncomfortable hours and in the week-end.

Closing date for applications: 18th of April 2018 at 12h00 CET

Interviews of shortlisted candidates: Week of 14 May 2018

Starting date of employment: Not later than September 2018

Please submit your application to Director Maria Nyman by e-mail at maria.nyman@mhe-sme.org

Questions about the position can be asked to Director Maria Nyman by e-mail

(or phone: +32 (0)495 174748 as from 9th of April)

Applications should include:

- A cover letter
- Your CV
- Details of two persons who can be contacted for references

About Mental Health Europe

Mental Health Europe is a European non-governmental network organisation committed to the promotion of positive mental health, the prevention of mental distress, the improvement of care, advocacy for social inclusion and the protection of the rights of (ex)users of mental health services, persons with psychosocial disabilities, their families and carers. More at: www.mhe-sme.org

